How to Agree to Participate

ePIRATE Training



University & Medical Center Institutional Review Board

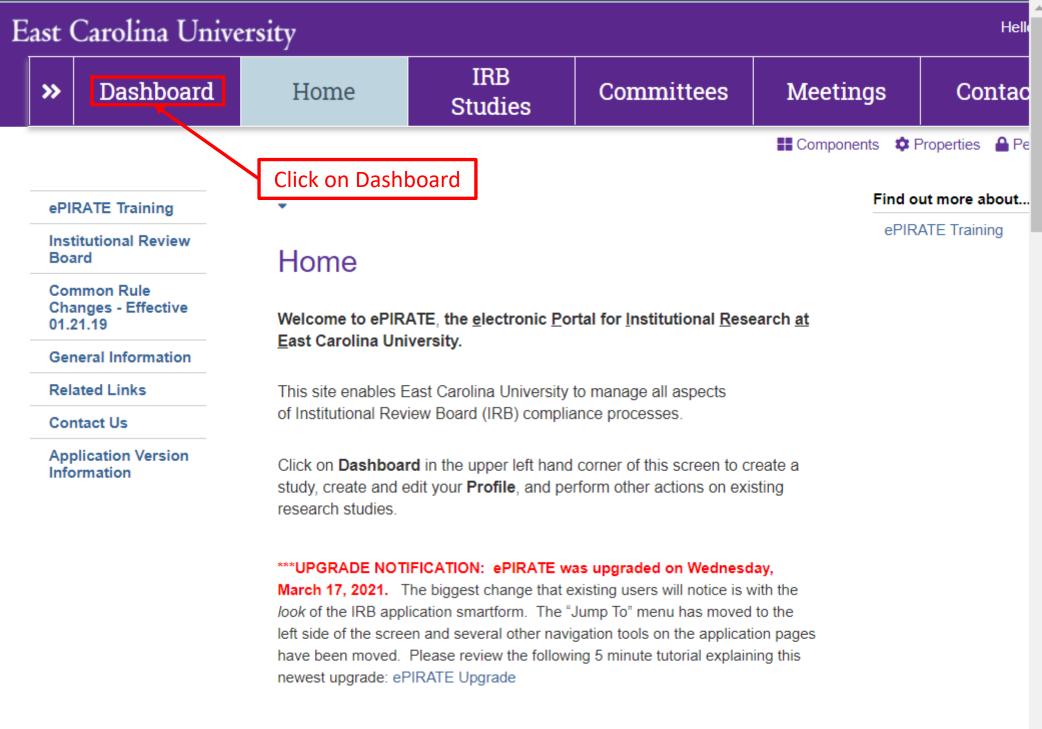
As part of the study submission process in ePIRATE, all study team members must "Agree to Participate". This can be either at the initial submission of the study or as part of amendments adding study personnel. This tutorial shows you how to Agree to Participate as a study team member in ePIRATE.

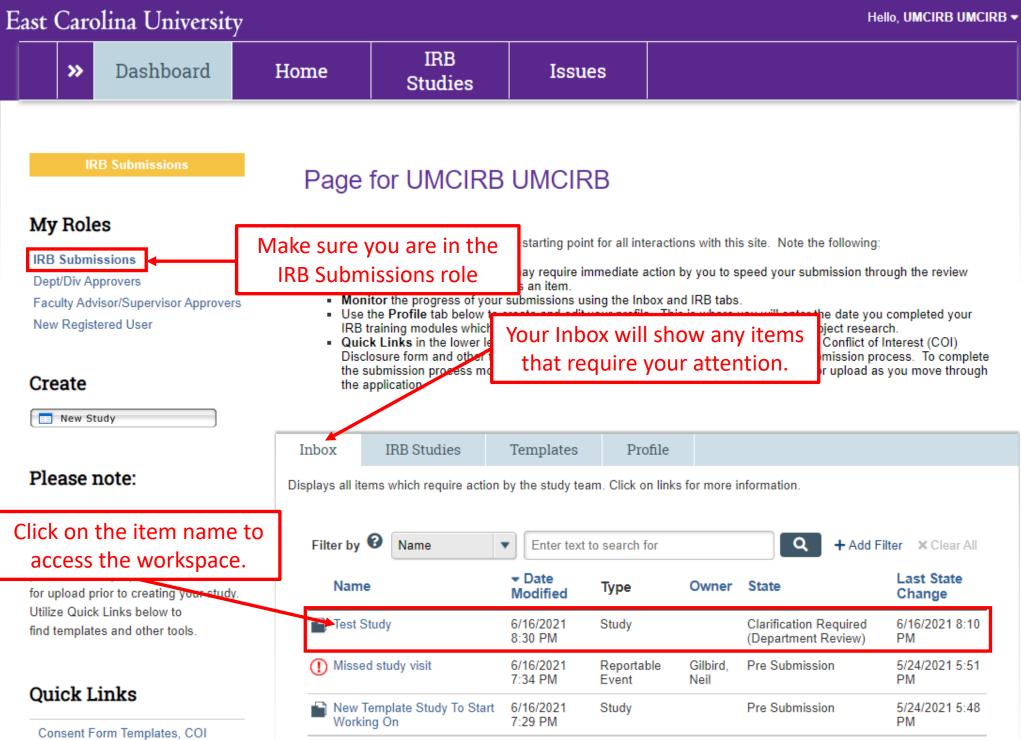
You will only be able to Agree to Participate if you have completed the ePIRATE registration process and can login to the ePIRATE system. Tutorials on these processes can be found on our "How Do I?" website.

There is a function in the ePIRATE system that allows existing study team members to send an automated email from the system requesting your participation. If they do so, an email will be sent to the address you included in your ePIRATE profile from UMCIRB@ecu.edu asking for you to agree to participate. There will be a link to the workspace for that study in the email. If you click on the link in the email, slide 5 of this tutorial is where you would begin. Alternatively, you can simply access ePIRATE and navigate to the workspace. Slides 3 and 4 show you how to navigate to the workspace.



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East Carolina University IRB » Dashboard Home Issues Studies Amendments **Continuing Reviews Final Report Reportable Events** Help Study: Tutorial Study (UMCIRB 21-001255) Current State **Description:** This study has been created to show various functions within the ePIRATE system. Principal Investigator: UMCIRB UMCIRB Study Coordinator: Funding Type: **Review Type:** No Funding Exempt Edit Study Sponsor: □ Printer Version View SmartForm Progress My Activities Submit Study PI History Attachments Change Log Agree to Participate ss Withdraw This area shows instructions and questions and important notifications regarding this Study. Log Public Comment Filter by 🔞 Q Activity Enter text to search for + Add Filter × Clear All Copy Study PI The Agree to Participate button allows Activity Date Edit Email List SS 5/24/2021 1:17 PM study team members to formally agree Send Email to Study Team to participate on this study. All study Request Participant team members, even the Principal Agreement

Investigator, must click this button.

Agree to Participate

SS

Key Personnel Attestation

I certify that I have received sufficient training to fulfill my responsibilities in this research.

I also certify that I have read the proposed research and either have a copy for my records or know where I can obtain one, should I have questions. I agree to follow and abide by all ECU University & Medical Center Institutional Review Board (UMCIRB) policies and procedures, as well as by all federal state and local laws concerning the protection of human participants in research including, but not limited to:

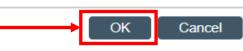
- Implementing no changes in the approved protocol or consent document without prior review and approval of the UMCIRB;
- Respecting the privacy of each participant and the confidentiality of the information gathered about participants;
- Notifying the Principal Investigator of any unanticipated problems that are serious or more severe than anticipated, related or possibly related to the research, and unexpected, either in severity or frequency;
- · Notifying the Principal Investigator of all deaths immediately; and
- Reporting to the UMCIRB, any conflict of interest or perceived non-compliance.

I understand that as Key Personnel in this research, I have responsibility for the protection of the rights and welfare of the human participants involved.

If you have finished completing this form, click "OK" below. The proposal cannot go forward without your response. If you have questions for the Principal Investigator about your role in this research, click "Cancel".

I agree with the above statements.





The information contained on the submission screen in the previous slide is extremely important as it lays out the terms a study team member is agreeing to in undertaking the proposed human subjects research.

In addition to agreeing to participate, you will also need to complete required CITI module training (at least every three years).

Depending on the funding source, you may be required to complete Good Clinical Practice (GCP) training. This is required for all NIH funded research and many industry sponsors require it as well.

Research studies undergoing review by the full convened Committee also require all study team members to upload copies of their resumes/CVs in their ePIRATE profiles.

Additional information on the above requirements can be found on our website at <u>https://rede.ecu.edu/umcirb/</u>.



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