How to Register for a CITI Program Account

ePIRATE Training

All key research personnel must complete required **Collaborative Institutional Training Initiative (CITI Program)** courses. Key research personnel include principal investigators, sub-investigators, research coordinators, and any other research team members that have contact with research participants and their research data or private information.

In order to access the CITI training modules, you will be required to register as a user with the CITI site. Please note, the CITI site is not administered by ECU therefore is not linked to ePIRATE in any way. You will not use your PirateID to log into the CITI site. There are multiple options for creating a registration on the site, which can be tricky to navigate. This tutorial will show you the steps that need to be take to properly begin the registration process.

During the registration process you will be asked to provide the username and password of your choice. Please keep this information handy as you will need it again when you take the refresher course in three years. When you register you will be asked to select an institution with which you are affiliated. Please select "East Carolina University."

To begin, go to **https://about.citiprogram.org/**

CITI PROGRAM

Courses   Organizations ▾   Individuals ▾   About

Register   Log In

Free Live Webinar – Research Equity and the Part We Play

Click on the "Register Button" to begin the account creation process

The Trusted Standard in Ethics, and Compliance Training

The Collaborative Institutional Training Initiative (CITI Program) is dedicated to serving the training needs of colleges and universities, healthcare institutions, technology and research organizations, and governmental agencies, as they foster integrity and professional advancement of their learners.

Demo a Course   Benefits for Organizations

Utilized by the Top-25 Best National Universities*

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English ▾

CITI PROGRAM

LOG IN   LOG IN THROUGH MY ORGANIZATION   **REGISTER**

CITI - Learner Registration

Steps: **1** 2 3 4 5 6 7

Begin typing "East Carolina University" and it will appear as a selectable option in the box below

Select Your Organization Affiliation

This option is for persons affiliated with a CITI Program subscriber organization.

To find your organization, enter its name in the box below, then pick from the list of choices provided. ⓘ

East Carolina University

East Carolina University only allows the use of a CITI Program username/password for access. You will create this username and password in step 2 of registration.

☐ I AGREE to the <u>Terms of Service</u> and <u>Privacy Policy</u> for accessing CITI Program materials.

─────── or ───────

Independent Learner Registration

Use this option if you are paying for your courses. This option is for persons not affiliated with a CITI Program subscriber organization, or who require content that their organization does not provide. Fees apply. Credit card payment with

![CITI PROGRAM logo]

LOG IN   LOG IN THROUGH MY ORGANIZATION   **REGISTER**

CITI - Learner Registration

Steps: **1** 2 3 4 5 6 7

Click on "East Carolina University" when it populates in the blue box.

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This option is for persons affiliated with a CITI Program subscriber organization.

To find your organization, enter its name in the box below, then pick from the list of choices provided. ⓘ

East Carolina University

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☐ I AGREE to the Terms of Service and Privacy Policy for accessing CITI Program materials.

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CITI PROGRAM

CITI - Learner Registration

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☑ I AGREE to the [Terms of Service](#) and [Privacy Policy](#) for accessing CITI Program materials.

☑ I affirm that I am an affiliate of East Carolina University.

Continue To Create Your CITI Program Username/Password

Check both of the boxes that will appear and click the blue button

— or —

CITI PROGRAM

CITI - Learner Registration - East Carolina University

Steps : 1 **2** 3 4 5 6 7

Personal Information

* indicates a required field.

* First Name

* Last Name

Complete the screen views to finalize your registration

* Email Address

* Verify email address

We urge you to provide a second email address, if you have one, in case messages are blocked or you lose the ability to access the first one. If you forget your username or password, you can recover that information using either email address.

Secondary email address

Verify secondary email address

During the registration process, you will be asked to select the modules you wish to complete. The modules are grouped by categories of research. For UMCIRB purposes, you only need to complete one of the two groups of modules listed below. You should select the group that best fits the type of research you normally conduct. If in doubt, contact the UMCIRB office for guidance.

Group 1 – All Biomedical Investigators and Key Personnel: Medical, physiological or pharmacological studies that typically involve direct contact with participants. Includes, but is not limited to, research with drugs, devices or other interventions.

Group 2 – Social and Behavioral Research Investigators and Key Personnel: Studies on sociological, psychological, anthropological or educational phenomena that typically involve direct contact with participants. Does not include drug or device studies.

ECU.

University & Medical Center Institutional Review Board