How to Register to Use ePIRATE: Non-ECU Users

ePIRATE Training
To use ePIRATE you must first register to be a user.

Registration is required for both ECU users (people with a PirateID) and non-ECU users.

You will not be allowed to submit a new study or access an existing study until your registration has been processed by the University and Medical Center Institutional Review Board (UMCIRB) office.

You will receive an email notification once your ePIRATE account has been processed.

If you have an existing ePIRATE account and your status has changed (i.e. you have an ePIRATE account as a student and then you become a Vidant employee who requires continued access to ePIRATE) please do not register again in ePIRATE. Rather, contact the UMCIRB office and allow a staff member to assist you with updating your existing account. Having two accounts in ePIRATE only creates confusion.
Navigate to the UMCIRB website

Click on the ePIRATE Login button
Click on the [click here] button

Then click on the Non-ECU Registration button
An Account Registration page will open. You will need to create your own UserID which will be used to access the system once your registration has been processed. You will choose a password for your account after your registration has been processed.
Tips for completing the registration screen:

As a non-ECU user please provide the username of your choice.

Non-ECU users should select the institution with which they are affiliated from the drop down list for “Institutional Affiliation”; if your institution does not appear in this list select “Other Organization/Institution” and then list the name of your institution in the box titled “Other Institution”

For “ECU School/Department” select “Other Organization/Institution” if you are not affiliated with ECU.

“Title” is your title, not the title of your proposed research study.
Any items with a red asterisk are required to be completed. The system will not allow you to register until they have responses.

Once you have completed the account registration page, click the Register button.
ePIRATE registrations are usually processed same or next day by UMCIRB staff with the exception of weekends.

You will receive a notification from UMCIRB@ecu.edu once your registration is processed. Once your ePIRATE account has been processed you will need to set up your ePIRATE profile; see the ePIRATE page of our website for instructions on how to manage your profile.

As a non-ECU user, the notification you receive will contain a temporary password; upon first login to ePIRATE, after your registration has been processed, you will be prompted to change the temporary password. There is a tutorial on the first-time login process available on our “How Do I?” website at https://rede.ecu.edu/umcirb/epirate/how-do-i/

If your registration is incomplete or there are questions about the information you provided a UMCIRB staff member will contact you for clarification. If you are contacted for clarification of your registration and do not respond within seven days your pending registration will be deleted and you will need to register again.

If you have not received a notification from UMCIRB@ecu.edu or it has been longer than a couple of days since you registered and you have not heard from a UMCIRB staff member feel free to contact the office by emailing UMCIRB@ecu.edu or calling the office at 252-744-2914 to check on the status of your registration.