Initial Login and Password Reset Process for non-ECU users

ePIRATE Training



University & Medical Center Institutional Review Board



University and Medical Center IRB

This website contains the information you need to submit your human research for review and approval by the University and Medical Center Institutional Review Board (UMCIRB). The primary function of the UMCIRB is to protect the rights and welfare of human participants in research at ECU, Vidant Medical Center and its affiliates and in research conducted elsewhere by faculty, students, staff or other representatives of the university in connection with their responsibilities or education. This mission is accomplished by an institutional commitment to



ECU

EAST CAROLINA UNIVERSITY University & Medical Center Institutional Review Board

4N-64 Brody Medical Sciences Building· Mail Stop 682 600 Moye Boulevard · Greenville, NC 27834 Office 252-744-2914 @ · Fax 252-744-2284 @ · rede.ecu.edu/umcirb/

Dear New User,

Your account and profile have been created and your login information is below. Be sure to edit your Researcher Profile using the following link: <u>New User's Profile</u>

User ID: <u>nonECUUser</u> Password: password You will need to reference the email you received upon registration (or password reset) for your User ID and temporary password.

IRB00000705 East Carolina U IRB #1 (Biomedical) IORG0000418 IRB00003781 East Carolina U IRB #2 (Behavioral/SS) IORG0000418



ECU Users with a PirateID enter here:

[LOGIN]

If you do not have a PirateID,

Non-ECU users access ePIRATE by first clicking the [click here] button

After signing into this site, you are bound by the terms and conditions set forth when you received your account.

East Carolina University

ECU Users with a PirateID enter here:

[LOGIN]

If you do not have a PirateID,

[click here]



After you enter your User ID and the temporary password contained in the email and click the "Login" button it will appear that the page refreshes and brings you back to the initial login screen. This is normal.

Click the [click here] button again to open the permanent password reset menu shown next.



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Passwords for non-ECU user accounts have special requirements:

- Require a minimum password length of 12 characters
- Need to include a mix of three of these four groups:
 - Lower case alphabet
 - Uppercase alphabet
 - Numeric characters
 - Special characters (should not include any part of the user's userid, first/last name, or employer name);

Passwords will expire and be reset every 90 days - the system will prompt this.



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			Enter your User ID and the temporary
	Change four Password		password in these
	User Name:		boxes
	Current Password		
Use these two boxes to	New Password:		
password of your	Confirm Password:		
choosing. This will be the			
permanent password you		Change	
use to access the system			
for the next 90 days.	Your password has expired. Please ch	ange your password.	

After signing into this site, you are bound by the terms and conditions set forth when you received your account.

Non-ECU Registration

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»	Dashboard	Home	IRB Studies	Committees	Meetings	Contac		
ePl	RATE Training	Once "Hon	you update your pa ne" page of ePIRAT features o	assword, you will la E where you can a of the system.	nd on the nts ccess the Fin	Properties Properti		
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Cha 01.2 Ger	anges - Effective 21.19 neral Information	Welcome to ePIRATE, the electronic Portal for Institutional Research at East Carolina University. This site enables East Carolina University to manage all aspects of Institutional Review Board (IRB) compliance processes.						
Rel	ated Links							
App Info	olication Version ormation	Click on Dashboard in the upper left hand corner of this screen to create a study, create and edit your Profile , and perform other actions on existing research studies.						
	***UPGRADE NOTIFICATION: ePIRATE was upgraded on Wednesday, March 17, 2021. The biggest change that existing users will notice is with the <i>look</i> of the IRB application smartform. The "Jump To" menu has moved to the left side of the screen and several other navigation tools on the application pages have been moved. Please review the following 5 minute tutorial explaining this newest upgrade: ePIRATE Upgrade							
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