RESEARCH STARTUP REQUEST FORM

Please use this form for all startup requests. All requests must include a resumé/CV, research plan, budget (on provided template), and budget justification. Allow 3-5 business days for approval process. Upon approval, a copy of this form will be returned to the department chair/dean.

Candidate's Name [ ]

Offer Accepted? [ ]

NOTE: Candidates who have accepted an offer of employment from ECU are not typically eligible to receive startup funds from Research, Economic Development, & Engagement (REDE).

Actual or Anticipated Date of Offer	***Employment** Start Date*	***Startup** Start Date*
[ ]	[ ]	[ ]

Department [ ]

College/School [ ]

Amount of Startup Request

	Year 1: [ ]	Year 2: [ ]	Year 3: [ ]	**TOTAL**	**%**
REDE $	[ ]	[ ]	[ ]	[ ]	[ ]
College/School $	[ ]	[ ]	[ ]	[ ]	[ ]
Department $	[ ]	[ ]	[ ]	[ ]	[ ]
Graduate School / Other $	[ ]	[ ]	[ ]	[ ]	[ ]
Total $	[ ]	[ ]	[ ]	[ ]	[ ]

COMMENTS

[ ]

SPACE

Office [ ]

Laboratory [ ]

Department Chair/Director	[ ]	_____	
	Name (please TYPE or PRINT legibly) / Mail Stop #	*Signature (REQUIRED)*	*Date*
College/School Dean	[ ]	_____	
	Name (please TYPE or PRINT legibly)	*Signature (REQUIRED)*	*Date*

*E-mail completed form and attachments with subject **STARTUP REQUEST** to:* *Mary Farwell **farwellm@ecu.edu** (252-328-4810)*

REDE SUR2005mm rev 08.08.2022

Approval

_____   Sharon R. Paynter, *Acting Chief Research & Engagement Officer*   *Date*

_____   Robin N. Coger, *Provost and Senior Vice Chancellor for Academic Affairs*   *Date*